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## Freight & Shipping Policies

### Events at the Bayfront Convention Center in Erie, PA

Freight cannot be accepted at the Bayfront Convention Center until the Wednesday of the week of each event. Those shipping directly to the Bayfront Convention Center should label packages as follows:

**Event Name [Ex. Erie Sport & Travel Expo]**  
**Your Company name/Booth location #**  
**C/O The Bayfront Convention Center**  
**1 Sassafras Pier**  
**Erie, Pennsylvania 16507**

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### Events at The Fairgrounds in Hamburg, NY

Freight cannot be accepted at the Fairgrounds until the Tuesday of the week of the event. Those shipping directly to the Fairgrounds should label all packages as follows:

**Event Name [Ex. WNY Sport & Travel Expo]**  
**Your Company name/Booth location #**  
**C/O THE EVENT CENTER**  
**5820 South Park Avenue**  
**Hamburg, New York 14075**

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### Events at the I-X Center in Cleveland, OH

Exhibitors shipping literature, merchandise and/or displays via common carrier are encouraged to read this section very carefully as well as the Material Handling Services Section in the I-X SERVICE KIT on our website.

ALL shipments to the I-X Center **MUST BE PREPAID**. All shipments should be addressed in the following manner:

Exhibit Name, Your Company Name, Your Booth #  
Cleveland Outdoor Adventure Show  
I-X Center  
1 IX Center Drive  
Cleveland, Ohio 44135

Freight cannot be accepted at the I-X Center before the Tuesday of show week. If your shipment arrives before then, the I-X Center will charge you the advance storage/round trip rate as quoted in the I-X SERVICE KIT.

**LITERATURE SHIPMENTS:** If you know that the literature you are shipping will be depleted during the show, please mark the words **“literature/one way rate”** on the outside of your boxes to qualify for a special rate. **“One Way Rate”** means that you do not want the literature sent back to your company after the show. The **“One Way Rate”** is \$18.00 per 100# (200# minimum) per shipment. To qualify for this rate your shipment must be received on the Friday of the show. Tourist Associations are encouraged to palletize your member’s literature and ship it via common carries using the **“literature/one way rate”**.